



21027 S. Brawley Avenue | Riverdale, CA 93656 | Phone: 559-867-3123

Enterprise System Catalog:

August 20, 2024

Vendor and product:

Microsoft, Office Suite

System purpose:

For tracking landowner contact information (names, addresses, and phone #'s), APN's, correspondence, etc. including historical data, processing annual assessment billing.

Categories/types of data:

Landowner contact info (names, address & phone #'s), APN's, , correspondence, etc. including historical data.

Dept./primary custodian:

Office & Mgmt

Frequency of collection:

As needed

Frequency of update:

As needed

Vendor and product:

Sage 50 Accounting

System purpose:

Accounting - A/R, A/P & Payroll

Categories/types of data:

Customer & Vendor & Employee contact information, historical invoice & payment information.

Dept./primary custodian:

Office - Accounting

Frequency of collection:

As needed

Frequency of update:

On demand (automated)